

**Cleaning Procedures for  
Capitol Artwork and Memorials  
Located Inside the Colorado Capitol  
Building**

*November 2016*



## Capitol Artwork

The works of art described in this section are the free standing pieces located inside the Colorado State Capitol building that are not fixed to the structure or part of the architectural features. Examples include: plaques, paintings, sketches, and statues. Table 1 provides a list of artwork located in the Capitol building that should be cleaned regularly based on the procedures detailed in this document. The number column refers to the inventory number for each work of art as designated for archival purposes.

**Table 1**  
**Capitol Artwork to be Cleaned Regularly**

Number	Title	Location
CAP-002	Amy of the Philippines Plaque	East wall of the basement rotunda
CAP-010	Governors' Portraits	First floor, west lobby
CAP-011	Henry C. Brown Portrait	Third floor, east wall of south wing
CAP-012	Bronze Bust of Edwin C. "Big Ed" Johnson	First floor, niche to the right of main stairway, west lobby
CAP-013	Bust of William Lee Knous	First floor, northeast rotunda wall
CAP-014	Sketch of Capitol	First floor, west wall of southwest corridor
CAP-015	Bust of Richard D. Lamm	First floor, southwest hallway, on rotunda wall
CAP-016	Bust of "Woman"	First floor, southwest hallway, on rotunda wall
CAP-018	POW and MIA Plaque and Flag	First floor, east side of south lobby and outside Governor's office
CAP-019	Governor Carr Plaque	First floor, south side of pillar leading to rotunda from south lobby
CAP-020	Bust of Gordon Allott	First floor, south rotunda wall
CAP-021	Gold Star Mothers Plaque	First floor, south wall of the southeast lobby
CAP-022	Centennial State Quilt	First floor, north lobby, above visitor services desk
CAP-023	Lark Bunting Painting	First floor, east wall of the southeast lobby
CAP-024	State of Colorado Roll of Honor	First floor, next to south elevator
CAP-025	Women's Gold Wall Hanging	First floor, northeast side of rotunda wall
CAP-026	Dr. Martin Luther King Portrait	First floor, next to north elevator
CAP-027	Bust of George Brown	First floor, north side of rotunda wall
CAP-028	Modern Photograph of Denver (titled Denver—The City Rises")	First floor, west wall of the northwest lobby
CAP-031	State Key	First floor, north side of rotunda wall
CAP-032	Colorado Cattlemen's Plaque	First floor, wall at the landing of the grand staircase
CAP-033	Bust of Wayne N. Aspinall	Second floor, south rotunda wall, west side
CAP-034	David Rice Plaque	Second floor, west wall of south wing
CAP-035	Bust of John D. Vanderhoof	Second floor, south rotunda wall, east side
CAP-036	Bust of Peter Dominick	Second floor, southeast rotunda wall

**Table 1 (Cont.)  
Capitol Artwork to be Cleaned Regularly**

<b>Number</b>	<b>Title</b>	<b>Location</b>
CAP-037	Bill of Responsibilities	Second floor, south wing, east wall
CAP-038	Bust of Richard Castro	Second floor, north side of rotunda wall
SEN-040	Presidents of the Senate Tablet	Second floor, Senate Chamber anteroom
SEN-041	Hall of Senate Presidents	Second floor, hallway outside of Senate President's office
SEN-042	Senate Secretaries Plaque	Second floor, hallway outside Senate President's office
HOU-053	Speakers of the House Tablets	Second Floor, House Chamber anteroom
HOU-055	Paintings for the House of Representatives	Joint Committee Room 271
HOU-056	Photographs of Speakers of the House of Representatives	Second floor, south stairway entrance to House Chamber
CAP-066	U.S. Presidential Portraits	Third floor rotunda
CAP-067	Jack Fitzpatrick Plaque	Third floor, Senate Committee Room common area
CAP-135	Speaker Cal Beverly "Bev" Bledsoe Bust	Second floor, House Chamber anteroom

Capitol Building Advisory Committee staff and the Department of Personnel and Administration can work together to identify additional artwork to be cleaned.

Objects not included are the stained glass windows, the brass, marble, or any other architectural features under the charge of the Capitol Building Advisory Committee. In addition, care for the furniture, whether historic or otherwise, is not included in this document.

### **Basic Cleaning**

Basic cleaning includes removing dust, debris, and other products that have been collected on the artwork that can be easily removed. No chemicals, cloths with chemicals, or any similar products should be used to clean the artwork.

**Procedures.** The following procedures should be followed when doing basic cleaning on the artwork in the Capitol building:

- prior to cleaning, examine the artwork to determine what and how you will clean to best protect the work and its components, including how sturdy the artwork is and how easily accessible it is;
- use specified products listed below;
- dust slowly, gently, and in one direction; and
- if necessary, use distilled water on a clean, white cloth (as listed below) to remove debris on the artwork. However, if it could potentially damage the artwork, leave the debris alone and seek assistance from a specialist.

Any changes to these procedures should be made by Capitol Building Advisory Committee staff, with assistance from Capitol Complex in the Department of Personnel and Administration.

**Products.** The following products should be used for the cleaning of the artwork in the Capitol building:

- hake brush, made with sheep hair for dusting or applying distilled water;
- dusting brush made with horse hair for dusting;
- dusting brush made with goat hair dusting; and
- clean white cloths for applying distilled water.

Absolutely no chemicals should be used on the artwork. Cloths should be clean and free from any substances. Brushes should not have any metal bristles.

### **Complex Cleaning**

Any Capitol artwork that has significant damage should be repaired by a professional art restorer. Significant damage includes any repairs that cannot be easily done by the routine cleaner by the easy removal of dust or debris with brushes or cloths with distilled water. This can include tears, scratches, significant amounts of dust, damage caused by water, chemicals, or any other substance, cracking due to temperature fluctuation, or any other instances that alter the condition of the artwork.

The routine cleaner should not try to repair the damage. Attempts to do so could worsen the condition and harm the artwork.

Capitol Building Advisory Committee staff should work with the Department of Personnel and Administration to contact professionals to restore the artwork to its original condition whenever possible. The attached cleaning checklist is available for the cleaner to record and document the condition and cleaning of each work of art.

### **Insurance**

The artwork in the Capitol building is covered under the Capitol insurance provided by Risk Management in the Department of Personnel and Administration. Any damage that occurs or is recorded by the routine cleaner will be covered by this insurance unless caused by careless behavior, including not following the procedures outlined in this document.



### Cleaning Checklist

NAME OF CLEANER:

COMPANY:

DATE:

✓	Number	Title	Location	Notes
	CAP-002	Army of the Philippines Plaque	East wall of the basement rotunda	
	CAP-010	Governors' Portraits	First floor, west lobby	
	CAP-011	Henry C. Brown Portrait	Third floor, east wall of south wing	
	CAP-012	Bronze Bust of Edwin C. "Big Ed" Johnson	First floor, niche to the right of main stairway, west lobby	
	CAP-013	Bust of William Lee Knous	First floor, northeast rotunda wall	
	CAP-014	Sketch of Capitol	First floor, west wall of southwest corridor	
	CAP-015	Bust of Richard D. Lamm	First floor, southwest hallway, on rotunda wall	
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	CAP-019	Governor Carr Plaque	First floor, south side of pillar leading to rotunda from south lobby	
	CAP-020	Bust of Gordon Allott	First floor, south rotunda wall	
	CAP-021	Gold Star Mothers Plaque	First floor, south wall of the southeast lobby	
	CAP-022	Centennial State Quilt	First floor, north lobby, above visitor services desk	
	CAP-023	Lark Bunting Painting	First floor, east wall of the southeast lobby	
	CAP-024	State of Colorado Roll of Honor	First floor, next to south elevator	
	CAP-025	Women's Gold Wall Hanging	First floor, northeast side of rotunda wall	
	CAP-026	Dr. Martin Luther King Portrait	First floor, next to north elevator	
	CAP-027	Bust of George Brown	First floor, north side of rotunda wall	
	CAP-028	Modern Photograph of Denver (titled Denver—The City Rises)	First floor, west wall of the northwest lobby	

### Cleaning Checklist

NAME OF CLEANER:

COMPANY:

DATE:

✓	Number	Title	Location	Notes
	CAP-031	State Key	First floor, north side of rotunda wall	
	CAP-032	Colorado Cattlemen's Plaque	First floor, wall at the landing of the grand staircase	
	CAP-033	Bust of Wayne N. Aspinall	Second floor, south rotunda wall, west side	
	CAP-034	David Rice Plaque	Second floor, west wall of south wing	
	CAP-035	Bust of John D. Vanderhoof	Second floor, south rotunda wall, east side	
	CAP-036	Bust of Peter Dominick	Second floor, southeast rotunda wall	
	CAP-037	Bill of Responsibilities	Second floor, south wing, east wall	
	CAP-038	Bust of Richard Castro	Second floor, north side of rotunda wall	
	SEN-040	Presidents of the Senate Tablet	Second floor, Senate Chamber anteroom	
	SEN-041	Hall of Senate Presidents	Second floor, hallway outside of Senate President's office	
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	CAP-135	Speaker Cal Beverly "Bev" Bledsoe Bust	Second floor, House Chamber anteroom	
Additional Notes				